

Action Taken Report

Class VI

1. Full sleeve house dress should be allowed in winter months.
  - **It has been decided to introduce full sleeve house dress during winters, from the next session.**
2. Children are not at all serious about GK and Current Affairs. School should focus on this and ensure that reading news paper, writing a few news items and sharing it in the class room becomes regular. GK should be given weightage in the progress reporting system in order to ensure that students take it seriously and remain updated with the latest developments taking place around them. SOD should share 2-3 news items in the class every day. This way all students will get chance and prepare for the same.
  - **Madam Director told that the GK programme including the prescribed book would be reviewed for this. The present book (Gaptopedia) and Kidz Heral publications could be compared for this purpose. She asked Ms. Anuja Srivastava (Ass. Director – Curriculum) to review it and share her report with Madam Director.**
  - **Co-ordinator Ms. Manju Kumar had a discussion with Ms. Anuja Srivastava. Gaptopedia was found better, so it will be continued. The other suggestions will be implemented in the next session.**
3. Graph work of mathematics is done in the normal copy. It should necessarily be done on graph paper only so that students learn and understand the concepts with clarity.
  - **Discussed with the Maths teachers. It will be complied with.**

Class VII

1. In Science teacher must themselves draw the diagram on green board before asking students to draw in their copies. This will help students in understanding and also drawing it properly.
  - **Discussed with Science teachers concerned. Suggestion will be complied with.**

Class VIII

1. Project work like other co-curricular activities is given so much (undue) importance. This encroaches upon syllabus which suffers. Also the work on projects is not done regularly. Students become suddenly busy a few days before the project exhibition. Also, the work of project not equally distributed among the members which burdens the leader.
  - **Madam Director clarified to the parents that being integral and inter-disciplinary it is complementary rather than encroaching on syllabus. She appealed to parents to understand and appreciate this aspect of project work and its benefits to students that accrue in due course of time. She asked Ms. Anuja Srivastava to explain the integrated project system followed in the school and asked her to review and further streamline it to address the issues raised by the members.**

Class IX

1. Students face problem in Science. Their results/grades are not good.
  - **The observation was studied in detail, as the subject is shared by three different teachers. Students had problem Biology and Chemistry in different sections. It was discussed with teachers concerned. They assured of addressing students concerns.**

Class X

1. Syllabus in Maths, Physics and English is not complete. Marking system in mathematics should be more clearly explained to students. In History there is different course coverage in different sections. There is also some confusion about certain chapters (4 chapters to be precise) being there or not in the syllabus for the Board examinations.
  - **As regards the coverage of syllabus in this class, the status and reason was clarified by the Principal and also the fact that Classes X and XII (the two compared classes) are treated differently for the purpose of course completion before the 2<sup>nd</sup> pre-board. Class XII have nearly a month long final externally conducted practical examinations, so their syllabus is necessarily completed. Class X has an additional one month for the purpose of teaching-learning so the pace is decided accordingly and coverage is steady, rather than hurried.**
  - **As regards the confusion regarding inclusion/exclusion of 4 chapters in History, it was due to different timing of teaching/completion of these chapters by the two teachers in their respective classes (sections). This was clarified to the students.**

### Class XI

1. Some students have problem in English. On asking about what to do to get better marks in certain questions (content) in which they have less marks, they are told, 'do not worry, it will not come in annual examination.'
- **The observation was discussed with the teacher concerned. The response was misunderstood by students. What the teacher meant was that students should focus more on learning rather than the exams and marks, and that the marks will be better if they learned with clarity and wrote well.**

### Class XII - Satisfied.

#### **Suggestions/resolutions for the next session (2019-20)**

1. The SMC-PAC members will be issued with Identity Badges to facilitate parking of their vehicles in the school premises.  
- **It will be complied with from the next meeting.**
2. Parents' workshop in future will focus on relevance of Co-scholastic activities so that parents understand their importance and encourage and ensure participation of their own wards and other students in these activities.  
- **It will be complied with in the next session.**
3. Coupon system should be introduced in the School Canteen from the next session and flavoured milk, fruits should also be available in the canteen.  
- **The suggestion was discussed with teachers and Canteen vendor. It will be complied with.**
4. Students should be encouraged to bring home made stuff to distribute to their friends and teachers on the occasion of their birthday, rather than market products like chocolate/toffee and sweets.  
**The suggestion was shared in the morning assembly. It will be complied with in the next session.**
5. Problem of numericals in Class XII Physics and Chemistry subjects still continues. More practice sessions should be conducted by the teachers with focus on NCERT book, so that students are better prepared for their Board examinations.  
**It was discussed with the teachers. They will focus on NCERT books during revision session.**
6. In order to inculcate and strengthen reading habit among students a pool of local resource persons should be made and their expertise should be utilized. Some of these are Ms. Poonam Sood, Dr. Alka Mishra, Ms. Saba Mustafa, Dr. Indronil Banerjee, Ms. Kim Arther, Mr. Ved Krishna, Dr. Ankit Swaroop and Dr. Anamika Mishra (PAC).  
- **Noted for compliance.**
7. Mr. Deepak Sharma (our I.T. Head) will be asked to download tutorial material from Khan Academy and facilitate it to teachers and guide them for its use through smart class.  
- **Discussed with Mr. Sharma. It will be complied with.**

(AK Tiwari)

Principal & Secretary SMC

14<sup>th</sup> March, 2019